Confédération Européenne des Centres de Langues dans l'Enseignement Supérieur
European Confederation of Language Centres in Higher Education
Europäischer Verband der Hochschulsprachenzentren

Le Président
The President
Der Präsident

University of Zurich UZH
Language Center of UZH and ETH Zurich
Rämistrasse 71
CH-8006 Zürich
tel. +41 44 634 52 80
e-mail: sabina.schaffner@sprachen.uzh.ch
website: http://www.cercles.org

CercleS Executive Committee 2020 Meeting No 18 26 March2021: 16:00-18:15 Teams

Agenda

- **Approval of EC minutes No 17 / Update on action points (See minutes no 17)**

- **Update from President**

  a. Update Working Group CercleS research on impact of the Corona pandemic on language teaching and learning: launching and further activities
  b. Report from Aspire to Inspire Training Programme (attached); testimonials

- **Update from Vice President (excused)**
  a. Webinar on LLHE Special issue (outline) (attached)
  b. Suggested procedure:
    - SG sends invitation to Members to the Webinar while informing them that Issue 10.2 has been published;
    - SG invites National Presidents to be interviewers at the webinar (we need at least four);
    - Carmen sends invitation to authors and editorial/scientific board members;
    - Carmen informs authors who will be interviewed on the detailed organization;
    - Zaan prepares a nice online leaflet with program;
    - SG sends brochure to members, authors, scientific board;
    - De Gruyter sends (they should) brochure to their mailing list.

- **Update from Secretary General**
  a. Project group new website: offer from ZEIGEIST (to be sent just before meeting), next steps
  b. Call for spring e-bulletin
  c. Draft of agenda for next CC meeting of 28 May 21 (attached)

- **Update from Treasurer**
  a. Payments 2020 fees
  b. Other business: Payment of Séadna; …

- **AOB**
  - Outcomes of research on CercleS History
  - File on teams: collection of issues for EC meeting → Please add suggestions on the file on Teams
  - CercleS talks: a) define Time for talk on project the Bridge on 26 May. b) Ideas for talks August - December: speakers? Format (Talk of the month? / webinars?) → Please add ideas on the file on Team
  - Feedback by Tom and Sabina on Meeting on Digital Leadership of March 18, 17:00 CET (topic "Coming back to the new normal": https://flinga.fi/s/FV26E7F); Date of next meeting tbd
  - Communication about upcoming events to all members

University of Zurich UZH
Language Center of UZH
and ETH Zurich
Rämistrasse 71
CH-8006 Zürich
tel. +41 44 634 52 80
e-mail: sabina.schaffner@sprachen.uzh.ch
website: http://www.cercles.org

- **Planned action**
  - → Anne/Zaan to send minutes to EC
  - → Sabina to send agenda and minutes to Kasia for upload on webpage
  - →
  - →